

Notification of Business Name Change for LLC

Date: _____

To: _____ Internal Revenue Service
Cincinnati, OH 45999

_____ Internal Revenue Service
Ogden, UT 84201

Re: Change of LLC Name

Company: _____

EIN: _____

Please note that the name of the LLC has been changed to:

_____.

Attached with this letter is a copy of our name change confirmation filed with the state.

After you have updated your records, please send a written confirmation to:

Please let me know if you have any questions, or need anything else.

Thank you,

Name: _____

Title: _____

Phone: _____

Email: _____